

# The Annual Quality Assurance Report (AQAR) of the IQAC

## Part – A

AQAR for the year

2013-14

### I. Details of the Institution

1.1 Name of the Institution

Jijamata Education Society's Arts Science and  
Commerce College, Nandurbar

1.2 Address Line 1

Waghoda Road,

Address Line 2

Nandurbar

City/Town

Nandurbar

State

Maharashtra

Pin Code

425412

Institution e-mail address

jesascc@yahoo.com

Contact Nos.

Office: 02564232832  
Mob: 09422235957

Name of the Head of the Institution:

Dr. Satish Vedu Deore

Tel. No. with STD Code:

02564232832

Mobile:

09422235957

Name of the IQAC Co-ordinator:

Mr. Hiralal Motilal Patil

Mobile:

08055425655

IQAC e-mail address:

[jesascc@yahoo.com](mailto:jesascc@yahoo.com)

[satishvdeore@gamil.com](mailto:satishvdeore@gamil.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN11971

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

[www.jjamataeducation.org](http://www.jjamataeducation.org)

Web-link of the AQAR:

<http://www.jjamataeducation.org/asc/naac/aqar/aqar.php>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	--	2004	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

02/12/2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 2005-06                      14/10/2006
- ii. AQAR - 2006-07                     30/07/2008
- iii. AQAR - 2007-08                    31/07/2008
- iv. AQAR - 2008-09                    28/04/2014
- v. AQAR - 2009-10                     28/04/2014
- vi. AQAR - 2010-11                    28/04/2014
- vii. AQAR - 2011-12                   28/04/2014
- viii. AQAR - 2012-13                  28/04/2014

1.9 Institutional Status

University                                      State  Central  Deemed  Private

Affiliated College                            Yes  No

Constituent College                        Yes  No

Autonomous college of UGC                Yes  No

Regulatory Agency approved Institution    Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education  Men  Women

Urban  Rural  Tribal

Financial Status            Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

North Maharashtra University,  
Jalgaon

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and  
community representatives

1

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

0

2.9 Total No. of members

11

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in internalising a culture of quality within the institution. This culture is maintained and sustained by several initiatives taken by the Cell through the year. All the major committees of the College are formed as suggested by the IQAC. Faculty members are encouraged to submit minor and major research projects. Personality development programmes, active participation of students in NSS, preparation of academic calendar, API preparation of teachers, analysis of results, suggestions to improve infrastructure facilities, improvement in the laboratories etc are the major activities of the IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To complete construction of the new building.	1. Construction of the new building completed.
2. To setup PG laboratories for Botany and Chemistry.	2. PG laboratories for Botany and Chemistry are set up.
3. To make furniture for office having corporate look	3. New furniture for office having corporate look is made.
4. Improvement of academic excellence	4. LCD projector for teaching
5. Betterment of results	5. Results are improved
6. Field studies, excursions, project work, survey, educational visits and Industrial	6. Field studies, excursions, project work, survey, educational visits

<p>orientation of students</p> <ol style="list-style-type: none"> <li>7. Placement opportunities for the students</li> <li>8. Personality Development</li> <li>9. Training for competitive examinations like UPSC, MPSC etc.</li> <li>10. To strengthen the library facility</li> <li>11. To motivate Teachers for doing research under various funding agency</li> <li>12. Motivating staff members to participate in National/International Conferences.</li> <li>13. To get permission / NOC to fill up teachers' vacant posts</li> <li>14. Updating Laboratory</li> <li>15. Expansion of internet facility</li> <li>16. Conducting aptitude tests, poster presentation</li> <li>17. Arranging quiz contests</li> <li>18. To arrange students seminars.</li> <li>19. Arranging debate and elocution competitions</li> <li>20. Arranging intercollegiate activities</li> <li>21. Arranging disaster management programme</li> <li>22. Arranging NSS camp in the neighbourhood</li> <li>23. To arrange blood donation camp</li> <li>24. Arrange AIDS awareness programme</li> <li>25. Arranging self defence workshops (for girls ).</li> </ol>	<p>and Industrial visits are arranged</p> <ol style="list-style-type: none"> <li>7. Placement camp was arranged</li> <li>8. Personality Development</li> <li>9. Training provided for competitive examinations like UPSC, MPSC.</li> <li>10. Inlibent, facility New books added</li> <li>11. Proposals for minor and major research projects are submitted</li> <li>12. Staff members participated in National/International Conferences.</li> <li>13. –</li> <li>14. Laboratories are updated</li> <li>15. Expansion of internet facility is made</li> <li>16. Students participated in “Avishkar” competition</li> <li>17. Quiz contests were arranged</li> <li>18. Students seminars were arranged.</li> <li>19. Debate and elocution competitions were arranged.</li> <li>20. Intercollegiate sports activities</li> <li>21. ---</li> <li>22. NSS camp was arranged in the neighbourhood</li> <li>23. Blood donation camp was arranged</li> <li>24. AIDS awareness programme</li> <li>25. Self defence workshops (for girls ) was arranged.</li> </ol>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

- Proposal for introducing P.G. Courses Viz M.Sc. Botany and M.Sc. Chemistry submitted to University.
- Infrastructural developments such as construction of building, Purchase of instruments for various laboratories were made

## Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02		02	
UG	16		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>	18		04	
Interdisciplinary				
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	
Annual	

#### 1.3 Feedback from stakeholders\* (On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Curriculum design is under the purview of North Maharashtra University to which the college is affiliated. However our faculty members worked on various syllabi framing committees of the University and also participated in workshops on syllabi framing. Three faculty members are on the Board of Studies of the University. Some faculty members worked as members of syllabus framing committee of the University. Syllabi of every class is updated and revised after every three or five years by the University.

#### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
39	15	24	--	--

2.2 No. of permanent faculty with Ph.D.

11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	10	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

00

08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	05	
Presented papers		02	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of PowerPoint presentation.
- Group discussions
- Use of Internet resources.
- Demonstration using models
- Experiential learning to reinforce the fundamentals of the subject.
- Field visits, Industrial Visits, Excursion tours.
- Seminars, Test, Tutorials, assignments.

2.7 Total No. of actual teaching days during this academic year

180



- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The college being an affiliated one does not have a free hand to reform examinations conducted by North Maharashtra University. Examination reforms are done by the university when it felt necessary. However College conducts different internal tests, seminars, projects, terminal examination etc. Bar Coding, Double Valuation, Photocopy are implemented by the University.

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	00	All
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- 2.10 Average percentage of attendance of students

80%
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- 2.11 Course/Programme wise distribution of pass percentage :

**Arts Faculty:**

Sr. No.	Subject	Percentage pass out			
		2010-11	2011-12	2012-13	2013-14
1.	Com.English	36.53	25.00	39.41	41.59
2.	Marathi G3	87.23	94.44	68.75	77.61
	S3	85.71	79.16	70.27	86.95
	S4	42.14	54.16	64.86	86.95
3.	Hindi G3	91.89	85.71	57.57	83.33
	S3	72.72	80.00	53.33	72.72
	S4	90.90	76.00	46.66	72.72
4.	Economics G3	60	88.88	66.66	75.00
	S3	50	100	80.00	77.77
	S4	50	100	80.00	77.77
5.	Politics G3	85.71	56.81	53.70	81.81
	S3	83.83	100	83.33	91.66
	S4	66.66	80.00	83.33	91.66

6.	History G3	93.75	92.47	58.13	89.01
	S3	90	88.88	76.19	89.28
	S4	100	88.88	80.95	89.28
7.	Geography G3	95.45	89.74	64.51	86.11
	S3	61.53	92.30	54.83	88.88
	S4	53.84	92.30	51.61	88.88
8.	Psychology G3	100	100	50.00	85.71
	S3	90	81.81	40.00	100
	S4	90	90.90	30.00	100
9.	Defense Stu.G3	76.31	93.18	63.33	73.91
	S3	100	100	25.00	80.00
	S4	100	100	50.00	80.00
10.	Opp Englis G3	83.33	37.05	62.05	83.33
	S3	66.66	50.00	75.00	83.33
	S4	83.33	84.05	75.00	83.33

### Commerce Faculty:

Sr. No.	Subject	Percentage of pass out students			
		2010-11	2011-12	2012-13	2013-14
1.	Indian Economics Scenario	52.38	89.74	82.75	58.33
2.	Principles & Practices of Auditing	52.38	92.30	82.75	58.33
3.	Income Tax & Informa. Management	52.38	87.17	86.20	94.44
4.	Human Resource Management	52.38	84.61	79.31	72.22
5.	Modern Management Techniques	52.38	89.74	86.20	88.88

6.	Business Administration – I	52.38	89.74	82.75	88.88
7.	Business Administration – II	42.85	87.17	82.75	94.44

### Science Faculty:

Sr. No.	Subject	Percentage of pass out students			
		2010-11	2011-12	2012-13	2013-14
1.	Physics	100	16.66	57.14	80
2.	Chemistry	42.10	58.33	50.00	28
3.	Botany	33.33	33.33	14.28	60
4.	Zoology	27.27	12.5	00.00	100
5.	Microbiology	20.00	33.33	66.66	45
6.	Computer	66.66	75.00	42.85	27

- Rohini Jadhav and Ramu Kokani of B.A. Psychology – University Ranked.
- Rina Valvi, B.A. Hindi – Gold medal in University Examination-2014

#### 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Semester wise results are analysed by the IQAC members, informal feedback from the students is collected and brought to the notice of the Principal. Suggestions are given to the faculty members to improve the result of those subjects which are lower in percentage. The Members also suggest certain programmes to be implemented by the faculty members. The College encourages research, publications, paper presentations and participation in international/national/regional workshops, conferences and symposia. The ongoing policy of university of reviewing and redesigning curriculum/ syllabi once in three years helps in keeping pace with the changing trends in higher education and societal needs. Feedback from students on curriculum, teaching, learning and evaluation is taken.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	

Staff training conducted by the university	01
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	00	00	00
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

For Sensitizing/Promoting Research Climate in the institution a research committee is formed, which consist of the principal, coordinator, IQAC coordinator and one senior teacher from each faculty. The meetings are held in regular intervals during the academic year. The teachers are encouraged for M. Phil /Ph. D/ Minor/ Major research work. The information of the UGC & other research schemes is made available to the teachers. They are motivated to write and published research papers and to attend National / International Conference / Seminar and Workshop with research papers. The students & faculty members are encouraged and motivated for research activity i.e. Aviskar held by NMU, Jalgaon. As a result the research publications has reached more than 150 and two faculty members working on Major Research Project with financial assistance of Rs. 12 lakhs from the UGC & fourteen faculty members have registered for Ph.D.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	01	--
Outlay in Rs. Lakhs		408000	802300	

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	--	--	--
Outlay in Rs. Lakhs	200000	--	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	--	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number				01	
Sponsoring agencies				NMU, JALGAON	

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
01	01					

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

07

03

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: 220

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood donation camp
- Cleanliness drive in the adopted village
- Tree plantation
- AIDS awareness programme
- Under the “My Soil My Soul” activity of the Society, clothes, school bags, educational material is distributed to poor and needy students in the rural and tribal community.
- Self defence workshop for women
- Nirmalya Dan Collection by NSS students during Ganpati Festival.
- Rural economical, social, educational survey carried out by NSS students

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1840sq.m	--		1840sq.m
Class rooms	10	02	Institute	12
Laboratories	08	--	--	08
Seminar Halls	--	01	Institute	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				



#### 4.2 Computerization of administration and library

SOUL Software and CMS software was purchased for library and office

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14965		960	58466		
Reference Books						
e-Books						
Journals						
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	15	12	--	01	16	04	--
Added	05	01	--	--	--	04	--	--
Total	40	16	12		01	20	04	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Necessary technical support is provided to teaching and non-teaching staff by Computer department

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	--
ii) Campus Infrastructure and facilities	48900
iii) Equipments	359801
iv) Others	125280
<b>Total :</b>	<b>533981</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are informed about various students support service through notice boards, college website, meetings with students, through student council.

#### 5.2 Efforts made by the institution for tracking the progression

The College takes every possible effort towards students progression to higher education and employment. The members of the admission committee visit all the classes of last year graduation and inform them orally about the career in higher education. Student progression to the higher education is facilitated through the counseling done by the teachers during practicals / project work. The institution facilitates student progression to higher education in the following ways:

- Campus placement interviews are organized every year.
- Teachers give information about future options available after graduation.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1120	--	--	--

#### (b) No. of students outside the state

--

#### (c) No. of international students

--

	No	%		No	%
Men	722	64	Women	398	36

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
280	69	590	226	01	1166	446	35	473	165	01	1120

Demand ratio 1:1

Dropout %: Less than 2%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Channakya Competitive exam guidance centre provides guidance to students for various competitive examinations such as MPSC, UPSC, ZP etc

No. of students beneficiaries

20

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  01 UPSC  Others

#### 5.6 Details of student counselling and career guidance

The **Student Counselling Centre** extends counselling assistance to students with psychological, academic and social concerns. These services are provided on appointments that seek to enable students to function effectively and improve their wellness quotient. Students with serious psychological problems are referred to a psychiatrist or a clinical psychologist for further evaluation. The centre also conducts workshops for staff and students on counselling and life skills.

No. of students benefitted

20

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	70	05	--

#### 5.8 Details of gender sensitization programmes

"Yuvagi Sabah" has organized Self defence for Women, Women empowerment programs.

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

15

05

--

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	
Financial support from government	674	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**Vision:**

To develop younger people of the country in such a manner that they not only have a satisfying personal life but can also make a worthy contribution to the progress of the society to which they belong

**Mission:**

**“Dnyan Bano Karmashil, Karma Dnyanwan”**

The mission statement suggests that May Knowledge become deedfull and the deed be knowledgeable

#### 6.2 Does the Institution has a management Information System

The College ensures a system of participative management whereby information flow and decision making processes are systematised and channelled through all key constituents of the College. The suggestions given by the Governing Body, the Management Committee and the Finance Committee are implemented by the various administrative offices, under the leadership and guidance of the Principal.

The Heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. Regular meetings of the Staff Council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumnae and the students, are regularly organised. Feedback received from faculty, students, alumnae and other stake-holders are considered for continuous review and revision which are relevant to the changing needs of higher education.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The institution encourage the faculty members to attend the workshops /seminars organised by NMU Jalgaon on curriculum designing. As a result three faculty members are on the Board of Studies of the university, Many faculty members are the members of Syllabus framing committee.

### 6.3.2 Teaching and Learning

The best available faculty are recruited, strictly on merit basis. An academic calendar drawn up at the beginning of the year is closely adhered to so that the syllabus is completed in time, internal evaluations are done according to schedule and organizational goals are achieved with optimum efficiency and better co-ordination. The management ensures that maximum number of faculty should obtain Ph.D. degree as the highest degree. Infrastructure and learning resources are enhanced and maintained/ updated in a timely manner. Classrooms, laboratories and library are well equipped. Each science department is provided with internet facilities so that same are utilized in teaching- learning. Departments are given all support to conduct academic activities. The teachers are encouraged to participate in external conferences and workshops. Advanced learners and slow learners are catered to in different ways so that all students may use their maximum potential. Student feedback, Teachers observations and Students examination results are mechanisms for monitoring the teaching learning process.

### 6.3.3 Examination and Evaluation

The institute follows the guidelines led down by the North Maharashtra University, Jalgaon. However college conducts internal tests, tutorials, seminars to prepare students for final examination.

### 6.3.4 Research and Development

The Research Committee of the College provide guidance to teachers for pursuing research and applying for research projects. Research projects are given infrastructural and technical assistance. Expert guidance is taken frequently by all departments. The Computer laboratory and library with INFLIBNET facility are meant to help teachers and students utilise these beyond their regular academic requirements. The management is alert as to recent technological development and is always made available to the students and the faculty.

The institution encourage the faculty member to carry out research work, submit minor and major research projects, grants them duty leave and felicitate the faculty members who carried out research work successfully.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

New books are added every year as per demand from the faculty, Internet, LCD projector, Computers are available for the staff and students. INFLIBNET, printed journals, open e-journals are available for the staff and students.

### 6.3.6 Human Resource Management

Human resource management is a very sensitive area where the college adheres to the principle of rigorous discipline but with warm human touch. The administration has developed mechanisms to watch each and every employee closely, at the same time it takes care to keep him/her at a comfort level, so that he/she could work efficiently to the maximum of his/her capacity.

### 6.3.7 Faculty and Staff recruitment

For the recruitment of the teaching staff UGC, University and State Government Norms are strictly followed. Recruitment of the non-teaching staff is done as per the state government policy.

### 6.3.8 Industry Interaction / Collaboration

Industrial visits, field tours are arranged for the students of the department of Chemistry, Botany, Zoology, physics, Geography, and commerce students

### 6.3.9 Admission of Students

The admission are given to the students as per the guidelines of North Maharashtra University, Jalgaon and Government of Maharashtra policy.

### 6.4 Welfare schemes for

Teaching	Group insurance, P.F. , Co-operative society.
Non teaching	Group insurance, P.F. , Co-operative society
Students	Insurance from University, Earn and Learn Scheme, Canteen Facility, Student counseling support, Book Bank Scheme

### 6.5 Total corpus fund generated

### 6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University and State Government	Yes	Principal
Administrative	Yes	Government	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The North Maharashtra University, Jalgaon has adopted strict policy by appointing flying squads, two external and one internal senior supervisor and local vigilance squad to stop malpractices in the examination process. Bar code system, central assessment programme are implemented by the University.,

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

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6.12 Activities and support from the Parent – Teacher Association

No formal Parent-Teacher Association exists but the parents are asked to meet the teachers whenever their wards have attendance shortage or because of poor academic performance in tests / exams or whenever the parents desire.

6.13 Development programmes for support staff

The college encourages and allows support staff to attend the workshops /programs organized by the university or other institutes.



#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

**\* Energy conservation:**

Faculty members discuss energy conservation issues in informal meetings with the students. How to reduce consumption of power and methods to utilize alternative energy sources are suggested by the teachers in their regular classes.

**\* Water harvesting**

All buildings constructed have provision for rain water harvesting. It serves as a model to be followed by students in their communities as well as by other institutions.

**\* Plantation**

With the help of the Forest Department, trees are planted every year. The College conducts tree planting programme every year with the help of N.S.S. and Saplings were planted in the campus on the various occasions

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. The college has made administrative office fully computerized. The admission, examination related work and university communication process is made online. This crated accurate, time saving and transparent method.
2. The IQAC ensure proper functioning of all the administrative and academic work. The committee has taken follow up of the academic work and if necessary, modification is suggested.
3. The financial audit has helped to proper maintenance of accounts and controls the financial activities.
4. The extensive activities carried out through the NSS proved greater impact on the personality and community development.
5. The Study tours and Industrial visits are organized as an internal part of the curriculum to enhance the practical knowledge.
6. The Students are encouraged to give feedback on the teaching, infrastructure and suggest improvements.
7. Regular interaction between the teaching faculty, administration and management helps to improve the quality.
8. Overall academic performance of the students is monitored, maintained and conveyed to the parents, if necessary.
9. The Students are involved in the administrative activities to enable them to have a better understanding of the administrative system, e.g. the students under the scheme Earn while Learn, Student Council etc.
10. The Students are motivated to improve the performance in examination, co-curricular and extracurricular activities, sports and games through rewarding and awarding trophies, prizes, certificates and scholarships.
11. The Students are encouraged to express innovative plans and execute academic culture, social events and activities through seminar, cultural programmes and functions.
12. The students are assured for unending support of the teaching faculty, the Principal, the Management to maintain and improve the quality in each activity carried at the college.
13. The Career Counseling Cell, Student Welfare Department, NSS, Yuvati Sabha, Red Ribbon Club and other department helps in maintaining and improving quality.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The IQAC committee planned the action in the beginning of the academic year and most of these plans are implemented effectively.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Guidance to Self Help Group.
2. Students counselling

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The NSS Unit arranges rallies to create awareness in the society regarding deforestation, plantation of trees, dangers of undue use of plastics, collection of Nirmallay dan during Ganapati festival etc

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

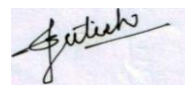
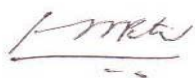
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### **8. Plans of institution for next year**

1. To apply to NAAC for reaccreditation –cycle II
2. Expansion of building
3. To improve results
4. To apply minor and major research projects.
5. To submit proposals for various UGC schemes.

Name *H.M. Patil*

Name *Dr. Satish V. Deore*



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC